

Membership Application - Grantmaker



STATEMENT OF GRANTMAKER MEMBERSHIP

Founded in 1974, Forefront is the statewide membership association for nonprofits, philanthropy, public agencies, and their allies. We provide education, advocacy, thought-leadership, and project management to attract investment to the sector, develop top talent, improve systems and policies, and build the organizational capacity of our members. **Forefront builds a vibrant social impact sector for all the people of Illinois.**

Forefront encourages philanthropy that is guided by the values of openness, accessibility, ethical conduct and sensitivity to the diverse population.

ELIGIBILITY

Grantmaker Membership is open to organizations or individuals whose primary activity is making grants for charitable purposes. The following organizations or funds are eligible for Grantmaker Membership:

- Private foundations, including private operating foundations
- Community foundations
- Corporate foundations or companies with a sponsored contributions program
- Charitable trusts, divisions, or other organizations which (i) have as the primary charitable activity the making of grants for charitable, religious, educational, or scientific purposes; and (ii) devote at least 60% of their budget to grants programs (grants, related program costs, administrative costs administering grants)
- Donor-advised funds
- Government-funded grantmaking entities with multiple beneficiary organizations (as opposed to a single beneficiary)
- Religious grantmaking institutions
- Federated funds with a grantmaking program
- Supporting organizations which support one or more grantmaking organizations or that have a grantmaking program
- Any individual with multiple charitable beneficiary organizations

CONDITIONS OF GRANTMAKER MEMBERSHIP

In being considered for a Grantmaker Membership, an organization or individual must indicate a willingness to:

- Complete the attached application
- Agree not to use Membership to solicit donations
- Adhere to Internal Revenue Service codes relating to foundations, individuals, and other grantmaking organizations that carry out charitable activities
- Commit to equal opportunity practices in hiring and grantmaking
- Pay annual dues
- Subscribe to Illinois Nonprofit Principles and Best Practices as listed at www.MyForefront.org/best-practices.

Please submit your application, attachments, and payment, to:

Forefront, C/O FBRK Impact House
200 W. Madison Ave., 2nd Floor,
Chicago, Ill. 60606

or scan and email to Dawn Melchiorre, COO at
dmelchiorre@myforefront.org.

Questions? Email dmelchiorre@myforefront.org



Name of organization: _____

PRIMARY CONTACT	TITLE	EMAIL
ADDRESS	CITY	ZIP CODE
PHONE	WEBSITE	
COUNTY	YEAR FOUNDED	EIN

Type of Grantmaker:

- | | |
|------------------------|---------------------------|
| Charitable trust | Federated Fund |
| Community foundation | Governmental Grantmaker |
| Corporation | Independent Foundation |
| Donor-advised fund | Individual Philanthropist |
| Faith Based Grantmaker | Operating Foundation |
| Family Foundation | Private Foundation |

Areas of Funding:

- | | | | |
|------------------------------------|--------------|-------------------------|-----------------------|
| Agriculture, fishing, & forestry | Education | Human Services | Public Safety |
| Arts and Culture | Environment | International Relations | Religion |
| Community and Economic Development | Health | Philanthropy | Social Sciences |
| | Human Rights | Public Affairs | Sports and Recreation |
| | | | STEM |

Financial Data:

Please provide the following data for the most recently completed fiscal year.

Fiscal year (ending M/D/Y): _____

Total assets amount (990-PF – P II 16c or 990 – P I, line 20): \$ _____

Total grant amount (990-PF – line 25, column a or 990 – P I, line 13 [grants and similar amounts paid]):

\$ _____

Geographic Data:

- | | | |
|-------------------------------------|-----|----|
| Grants made in Chicago Metro area: | Yes | No |
| Grants made in Illinois: | Yes | No |
| Grants made in US outside Illinois: | Yes | No |
| Grants made outside US: | Yes | No |

Dues

Grantmaker Membership dues are equivalent to .002548 of the average total grant dollars directly managed by your organization for the previous two completed fiscal years.

Minimum

If total grants are \$350,000 or less, annual dues are \$850.

Maximum

If total grants are \$9 million or more, annual dues are \$28,600.

If total assets are \$1 billion or more, annual dues are \$30,250.

Calculating dues

If your dues are not the minimum or maximum, refer to the sidebar for instructions on calculating dues, based on this formula:

Total grants, year-end 20__ (fiscal year 1): \$ _____

Total grants, year-end 20__ (fiscal year 2): \$ _____

Grant total: \$ _____

Average (divide by 2): \$ _____

Multiply average by .002548: \$ _____

Special Dues Categories

Community foundations located outside of the metro-Chicago area of Cook, DuPage, Kane, Lake, and Will counties: \$425

Donor-advised funds: \$275

Individual grantmakers: \$550

Introductory rate for newly established private foundations which have not yet awarded grants: \$650 per year for first two years.

Compute Your Dues

Add the total of grant dollars awarded in fiscal year 1 to the total grant dollars awarded in fiscal year 2. Divide this sum by 2 for an average. Multiply this by **.002548** to reach your final dues total.

For example:

Total grant dollars awarded for fiscal year 1: \$1 million

Total grant dollars awarded for fiscal year 2: \$1 million

Sum: \$2 million

Average: \$1 million

Multiply average by 0.002548 for dues total: \$2,548.

Material to accompany this application:

Either a completed staff member information sheet (see addenda) or a list of staff members / board or trustees who should receive regular communications from Forefront. (Unless you notify us otherwise, board members and trustees will only receive invitations to programs specifically designed for them.)

Dues Payment:

A check in the amount of \$ _____, made payable to Forefront, is enclosed.

Please charge our credit card \$ _____.

Visa
MasterCard

Discover
Amex

CARD NUMBER

EXP. DATE

PRINT NAME ON CARD

SIGNATURE

Nonprofit Principles and Best Practices:

We agree to subscribe to the principles and strive to adopt the relevant best practices as outlined in the Nonprofit Principles and Best Practices guide found at MyForefront.org/Best-Practices.

NAME

DATE

SIGNATURE

Thank you for joining us in Membership! You may return this form either via mail or electronically.

To return electronically

Please email this completed form as a pdf to dmelchiorre@myforefront.org along with your enclosures.

To return via mail

Please mail this form with enclosures to:

Forefront
C/O FBRK Impact House
200 W. Madison Ave., 2nd Floor
Chicago, IL 60606

Please keep the Statement of Membership and Illinois Nonprofit Principles and Best Practices in your files.

Staff, Board, and Trustee Contact Information



In order to ensure that Forefront is connected with your entire team, please provide the names, positions, and contact information of any staff or trustees you would like to receive Forefront communications.

FULL NAME: _____

STAFF OR TRUSTEE? _____ TITLE _____

EMAIL _____ PHONE _____

FULL NAME: _____

STAFF OR TRUSTEE? _____ TITLE _____

EMAIL _____ PHONE _____

FULL NAME: _____

STAFF OR TRUSTEE? _____ TITLE _____

EMAIL _____ PHONE _____

FULL NAME: _____

STAFF OR TRUSTEE? _____ TITLE _____

EMAIL _____ PHONE _____

FULL NAME: _____

STAFF OR TRUSTEE? _____ TITLE _____

EMAIL _____ PHONE _____

Thank you for sharing your staff and/or trustee contact information. If personnel changes do occur, feel free to email info@myforefront.org to let us know so that we may best serve your new team members.